



**STATE OF DELAWARE
DELAWARE NATIONAL GUARD
COUNTERDRUG TASK FORCE
FIRST REGIMENT ROAD
WILMINGTON, DELAWARE 19808**

**PVA#: 18-FTNGD-18
S: 01MAY18**



NGDE-MSD-CD

20 April 2018

MEMORANDUM FOR Assistant Chief of Staff, DEARNG

SUBJECT: Full-Time National Guard Duty for Operational Support (FTNGD-OS) Tour
Request for Counterdrug Supply Reduction Support

1. Reference AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25
2. Request Full-Time National Guard Duty Operational Support (FTNGD-OS) tour for one, and possibly two current DEARNG Officers (Min: WO1/2LT Max: CW2/1LT)
 - a. Unit: Counterdrug Task Force
 - b. Duty Locations: 998 Delaware Ave, Scannell Armory, Delaware City DE 19706, as well as various Law Enforcement Agencies (LEAs) throughout the State of Delaware.
 - c. Immediate Supervisor – LTC Michael Murphy 302-326-7755
 - d. Tour Dates: 15 June 2018 – 31 August 2018
 - e. Length of Tour: Estimated 78 days (Contingent upon funding)
 - f. Field Conditions: No
 - g. Per Diem: No
 - h. Billeting: No
 - i. BAH: Yes
 - j. Rations: No
 - k. Travel: Command to pay travel, as required.
 - l. Dependent Travel Authorization: No
 - m. Rental Car Authorized: No
 - n. COLA: Based on Soldier HOR for duty over 140 days; Reference JFTR, Vol 1 Chapter 8 paragraph U8038

3. BRIEF DESCRIPTION OF DUTIES:

The Delaware Counterdrug Task Force is seeking to fill one (possibly two) position(s) with a highly qualified individual(s). The individual(s) will be providing assistance to a Law Enforcement Agency. Support operations include but are not limited to:

Assist various LEAs by entering information into multiple databases, performing data queries, transcribing, and creating reports/maps as required. Assist other Counterdrug personnel in preparing and executing IONSCAN missions as well as assisting in the preparation and execution of training missions utilizing the Mobile Fire Arms Training Simulator (FATS) and perform additional duties as required.

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4. QUALIFICATIONS AND REQUIREMENTS:

- a. The individual(s) must be highly motivated Soldier who possesses the following:
 - 1) Experience working with Law Enforcement Agencies/Offices strongly desired.
 - 2) Previous experience working with youth/adults in a training environment and/or Instructor Qualified desired.
 - 3) Strong computer skills, to include data analysis and experience in administrative duties.
 - 4) Excellent oral and written communication skills.
 - 5) Branch qualified and must possess a military driver's license and current accident avoidance training.
 - 6) Security Clearance: Top Secret preferred. Secret and NALC required.
 - 7) Must demonstrate enthusiasm for new learning situations.
 - 8) Must maintain professional military bearing and display a positive attitude.
- b. Personnel must receive a written recommendation from their unit commander.
- c. ARNG Personnel must meet medical retention standards as set forth in AR 40-501 Chapter 3 and Chapter 10.
- d. Must be available to work a flexible schedule, including weekends and overnight missions.
- e. Urinalysis testing is required upon entry on active duty, and personnel are subject to periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under ARNG/ANG Substance Abuse Programs.
- f. Requirement to continue attendance at IDT/IAD/AT for ARNG while on FTNGD CD.
- g. Criminal records check and/or security screening must be completed by all selected for hire before coming on Counterdrug orders.
- h. Standards of Conduct: National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.
- i. Outside employment, associations and off-duty conduct/activities must be

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consistent with federal directives on ethics and with state and federal conflict of interest policies. Outside employment will require written approval of CDC according to para 8-25 NGR 500-2.

5. Incomplete packets will be returned without action. POC for the memo is the undersigned at (302) 326-7755 or michael.p.murphy74.mil@mail.mil.

//SIGNED//
MICHAEL P. MURPHY
LTC, LG, DEARNG
DE Counterdrug Coordinator